

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on November 9, 2020 at 7:00 p.m. Due to health and safety concerns related to the COVID-19 virus, this meeting was held via videoconference/conference call pursuant to 5 ILCS 120/7(e) in accordance with the July 24, 2020 Gubernatorial Disaster Proclamation for the State of Illinois. Notice of this meeting was sent to the board and the press on November 6, 2020.

Present and acting as trustees were:

Don Minner, President
Carrie F. Carr, Treasurer
Denise Tenyer, Secretary
Jennifer Lucas
Jan Miller (entered at 7:03 p.m.)
Bill Pizzi

Also in attendance were:

Tom Sawyer, Sawyer Falduto Asset Management
Jesse Henning, Executive Director
Cheryl Riendeau, Finance Manager
Lisa Stordahl, Office Manager

I. CALL TO ORDER

President Minner called the meeting to order at 7:00 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

No members of the public were present.

President Minner welcomed Mr. Tom Sawyer from Sawyer Falduto Asset Management. Mr. Sawyer gave an overview of the library's Investment Performance Report and presented a few options for how to best invest its operating reserve and capital special reserve funds while continuing to maintain appropriate cash flow. After answering a few questions from board members, Mr. Sawyer left the meeting.

IV. APPROVAL OF THE MINUTES

The minutes from the October 12th Regular Meeting were reviewed. There were no additions or corrections. A motion to approve the minutes of the October 12 Regular Meeting was made by President Minner, and seconded by Trustee Lucas.

Ayes: Carr, Lucas, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The minutes from the October 12th Budget Committee were reviewed. No additions or corrections were needed. A motion to approve the Budget, Finance, and Levy Committee Meeting Minutes of October 12th was made by Treasurer Carr. Secretary Tenyer seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

V. MISCELLANEOUS REPORTS / BUSINESS

None.

President’s Report

President Minner recognized four staff members who were celebrating five year anniversaries at the library this month - Kelly Avila, AS; Ivy Dally, AS; Katherine Henc, YS; and Marissa Langlais, Help Desk Support. The board offered thanks and praise for their fine service over the past five years.

Treasurer’s Report

Treasurer Carr presented the financial report for October 2020. The balance brought forward was \$10,390,508.16. Revenue received in October totaled \$815,558.99, with expenditures amounting to \$506,057.67; leaving an ending balance of \$10,700,009.48. Four months into the fiscal year, revenues are 47.27% of anticipated, and expenditures equal 26.76% of the budget.

Treasurer Carr noted that tax revenue is coming in as expected with the exception of Lake County, which is slightly behind due to allowing residents to spread out their payment schedule this year as a reaction to the Covid-19 pandemic.

Finance Manager, Cheryl Riendeau, mentioned that the fund balance is at a typical level for this time of the year, noting that we’ve received nearly 50% of our tax revenue. With revenue slowing in the coming months, the board can expect expenditures to bring the fund balance down to normal levels by January or February of 2021.

A motion to approve the October bills for payment was made by Treasurer Carr, and seconded by Trustee Miller.

Ayes: Carr, Lucas, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Director Henning informed the board that the landscape construction for the Teaching Garden has been completed. Bench installation and planting will occur in the spring of 2021.

In Service notes, the Study Rooms have reopened at single occupancy and Makerlab and Studio reservations have reopened with capacity limits.

Director Henning was happy to report that customers are reengaging with the library. Digital Reach (Overdrive) was up 8.1% last month and Physical Reach was up 29.7%. Customers continue to make efficient visits, checking out an average of 4.49 items per visit, and many customers are beginning to use the Borrow by Mail services offered at this time.

Director Henning continues to meet biweekly with the Village of Barrington Manager and other municipal heads providing them with program and service updates.

VI: REPORTS OF COMMITTEES

No committee reports.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

The board considered Ordinance 2020-5, Ordinance Levying and Assessing Taxes for the Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois, for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

A motion to approve Ordinance 2020-5 was made by President Minner, seconded by Trustee Lucas.

Ayes: Carr, Lucas, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

